



Pennsylvania Association of School Administrators
Aspiring to Leadership Workshop: Central Office



Wednesday, Jan. 31

PASA Office
2608 Market Place, Harrisburg, PA 17110

- 8:00 a.m. Check-in and continental breakfast
- 8:30 a.m. Welcome & Introductions
Connie Kindler, Director of Professional Development, PASA
- 8:45 a.m. **Overview of Central Office Leadership Positions**
Dr. Mark DiRocco, PASA Executive Director, will provide an overview of the importance of cabinet level leadership positions in school districts including the most prevalent roles of Assistant Superintendent and Curriculum Director.
- 9:15 a.m. **A Part of a Team**
Central office leadership requires more than expertise in curriculum development, professional development, student support services, information technology, human resources, business administration, facilities management, grant administration, etc. Central office leadership requires teamwork. What attributes and/or skill sets will you bring to the team? Will you be able to adapt to the leadership and work styles of the members of your team? Before pursuing and accepting a position in the central office of a district, it is important to know and understand yourself as a leader and team player. Q& A will follow. **Dr. Peter Aiken**, Manheim Central SD Superintendent, and **Dr. Michael Snell**, Central York Area SD Superintendent, will lead this discussion.
- 10:30 a.m. Reflection and break
- 10:45 a.m. **Preparing for a Central Office Position**
What are the best practices when serving as a central office supervisor? What are the related interview questions that could be asked when interviewed for a central office supervisory position? Following a brief overview of interviewing practices within varied school districts, attendees will rotate through stations in which they will be provided with opportunities for mock interviews, reflection and debriefing. Facilitating the discussion and interviews are **Dr. Mark DiRocco**, **Connie Kindler**, and **Dr. Alan Van Drew**, Mechanicsburg Area SD Assistant Superintendent and Chief Financial Officer.
- 12:15 p.m. Lunch
- 1:00 p.m. **Preparing for a Central Office Position (continued)**
- 2:15 p.m. Reflection and break
- 2:30 p.m. Transitioning to the New Role**
Panel members will discuss their various central office leadership roles, their actions for developing the competencies and experiences necessary for their specific positions, the relationships that were key to their success, and the lessons they learned. Q& A will follow. **Tracy Krum**, Dover Area SD Superintendent, and **Dr. Kevin Roberts**, Big Spring SD Assistant Superintendent, will each provide an overview of their transitions and offer tips for a successful entry.